

USGBC-GHAC
Board Meeting

February 21, 2007
Minutes

Attendees: Tim Murray, Aaron Tuley, Gayle Smith, Steve Stelzer, Kathleen English, Mary Le Johnson, Keith Reihl, Jim Broughton, Brian Malarkey

Regrets: Jody Henry, Jeff Arnim, Gordon Shepperd, Reid Middlebrooks, Rives Taylor

1. Minutes from January 20, 2007 Board retreat were approved.
2. *Next meeting date....March 21st Board Meeting at Kathleen English's office*
3. Outstanding Action Items:
 - a. **Tim Murray** will post announcements at the original 3 non-profit sites so we can begin our search for an Executive Director again.
 - b. **Jody Henry, Jeff Arnim, Gordon Shepperd, Reid Middlebrooks, Rives Taylor**, please complete your Conflicts Disclosure Form and forward to Gayle Smith.
 - c. **Mary Le Johnson** will follow up with Jeff Chapman regarding the formation of an EGB committee that will initially report to the Education Committee.
 - d. **Steve Stelzer** will add legislative information to the website.
 - e. **Brian Malarkey** will ask TSA about their legislative research and find out how the groups can help each other.
 - f. **Brian Malarkey and Tim Murray** will contact Kurt Hull regarding a combined AIA and USGB Board meeting.
 - g. **Brian Malarkey** to develop a Master Calendar of events for all allied organizations
 - h. **Aaron Tuley** will revise the Memorandum regarding the Administrative Regional Staff and resubmit it to the South Central Council. Please make a copy available to Gayle Smith to include with the minutes.
 - i. **Steve Stelzer** will add link to our website to the TAMU Conference on Sustainable Urbanism
 - j. **Aaron Tuley** will find out if we can have a table to distribute USGBC information at the TAMU Conference on Sustainable Urbanism and will get information about the conference that we can send out to our membership.

Vice-Chair Report: Aaron Tuley

Aaron announced that National is going to supply a Regional Administrative Assistant position beginning in 2008. We discussed the position and the responsibilities that we felt were critical for the assistant position.

Aaron has done considerable research on pending state legislation. Aaron suggested that we develop a position for each bill and send that position back to the appropriate bill sponsor.

Jim Broughton is concerned that Aaron cannot keep up with the research all alone and keep his day job. Kathleen has suggested that the Advocacy Committee help Aaron.

Advocacy..Kathleen English

The Advocacy committee is developing a new mission, while continuing to develop a dialog with school districts and other government entities. The committee will help Aaron with his legislative research.

Programs.....Jim Broughton

The programs for the first half of the year are complete. Schedule is attached. We will have a breakfast meeting June 6th at the Junior League.

Jim has requested help contacting other organizations to get them to publicize our events, with the understanding that we are open to publicizing their events where applicable.

USGBC-GHAC 2007 Event Schedule

Date and Location →	Chapter Meeting	LEED Information Sessions	Eco-Interchange	LEED Workshops	Other Outreach Events
Thursday, January 18, 2007	United Way	United Way	As Indicated	To be determined	To be determined
Thursday, January 18, 2007					CCIM (brokers) Andy Bergman Jim Broughton Rives Taylor Josh Vanlandingham
Wednesday, February 07, 2007					Houston World Affairs Ted Turner, downtown Beverly Jurenko
Thursday, February 22, 2007 Tuesday, February 27, 2007		LEED AP Exam Info Paul Rhodes, Kari Smith			
Wednesday, March 07, 2007	Peter Armstrong, Director of Marketing, Turbine Air Systems confirmed Jim Brunson, Kari Smith, Jim Broughton, Beverly Jurenko, Angela Pena, Fiorella Wallauer, Kimberly Sullivan, Amanda Thomas				
Tuesday, March 20, 2007			LEED EB Tour at Kirksey confirmed		O'Connor and Associates Breakfast Hilton Post Oak Andy Bergman
Thursday, April 05, 2007 Tuesday, April 10, 2007	Keith Probyn, Manager of Real Estate for the Americas, Shell Oil confirmed			LEED NC Norris Conference Center	
Thursday, May 03, 2007 Tuesday, May 22, 2007	Marshall Strabala, Director of Design, Gensler confirmed	LEED AP Exam Info	Horizon Energy tentative		
Wednesday, June 06, 2007 Tuesday, June 12, 2007	Jerry Lea, Sr VP, Hines 7:00 am Breakfast Junior League confirmed			LEED CI & LEED EB Norris Conference Center	
Thursday, June 21, 2007 Thursday, July 12, 2007 Thursday, July 19, 2007					Society Marketing Professional Services Beverly Jurenko Confirmed
Thursday, August 02, 2007	Guy Hagstette, Directory, Discovery Green Park Conservancy tentative				
Thursday, September 13, 2007					IFMA Luncheon Renaissance, Greenway Plaza Jim Broughton Confirmed
Tuesday, September 25, 2007 Thursday, September 20, 2007	Rick Fedrizzi, CEO, USGBC Paul Rhodes is checking.	LEED AP Exam Info	X		
Thursday, October 11, 2007	Rick Schnieders, CEO, Sysco Corp tentative Breakfast or lunch Urban League?			LEED NC or LEED EB tentative	
Thursday, November 01, 2007 Thursday, November 15, 2007	David Steiner, CEO, Waste Management tentative Breakfast or lunch Urban League?		X		Association of Commercial Real Estate Professionals Andy Bergman location?
Thursday, December 06, 2007					

- AIA
- ASHRAE
- ABC
- ACRP
- AGC
- BOMA

- ICSC
- IFMA
- IIDA
- NAIOP

- SMPS
- USSBC
- ULI

Organization
 American Institute of Architects
 American Society of Heating, Refrigerating and Air-Conditioning Engineers
 Associated Builders and Contractors Association
 Association of Commercial Real Estate Professionals
 Association of General Contractors
 Building Owners and Managers Association
 CCIM (brokers)
 CoreNet Global
 Houston World Affairs
 International Council of Shopping Centers
 International Facility Managers Association
 International Interior Design Association
 National Association of Industrial and Office Professionals
 O'Connor and Associates
 Society Marketing Professional Services
 U.S. Sustainable Business Council
 Urban Land Institute
 City of Houston (Shiela Blake)
Other suggestions???

USGBC Interface
 Rives Taylor, Alvaro Grisales
 Keith Reihl
 Jim Brunson, JB Mallay
 Andy Bergman
 Jim Broughton
 Gayle Smith?

 Andy Bergman, Gayle Smith?

 Gayle Smith
 Alvaro Grisales, Gayle Smith?
 Beverly Jurenko
 Andy Bergman
 Beverly Jurenko, Hayley Pallister
 Jim Broughton
 Jim Broughton
 Mary Le Johnson

Education.....Mary Le Johnson

Continuing to set up LEED study groups. Scheduled LEED EB & CI. Will be held at Norris Conference Center

Industry Relations.....Brian Malarkey

Sheila Blake with the City of Houston Planning/Permitting Department wants to start training classes for their plan reviewers. Perhaps thinking about “monetary refund” for LEED projects after successful completion.

Working with AIA to get our two groups coordinated.

Technical.....Keith Reihl

ASHRAE has forwarded its support of our positions for legislation in Texas.

Keith is looking for templates for case studies. Case studies will be for certified projects only? Case studies will be posted on the website.

In developing power points, Keith needs to know who are the audiences?

Communications/At Large.....Steve Stelzer

Get your articles to Steve for the next newsletter. Steve also reminded us that it is easy to add stuff to the calendar so just let him know what needs to be added.

It was decided that before we send out information from other organizations that we need to have Executive Committee decision.